



Department of Paediatrics
Faculty Meeting
Friday 11th December 2014, 08.30am
Paediatrics Seminar Room
Level 2, Children's Hospital

AGENDA

1. Apologies for absence
2. Director of Graduate Studies Report and Graduate Studies Committee items
3. Minutes of meeting 23rd May 2014
4. Matters arising and Action Points from meeting 23rd May 2014 (not covered elsewhere)
5. University Research Lecturers and Honorary Senior Clinical Lecturers
6. Financial Report *[Paper 1]*
7. Departmental Website (Haiku) – update
8. Timing of future committee meetings
9. Any Other Business

Present: Prof. Georg Holländer (GH)
Prof. Peter Sullivan (chair) (PBS)
Dr. Rebeccah Slater (RS)
Prof. Andrew Pollard (AP)
Prof. Irene Roberts (IR)
Dr. Dominic Kelly (DK)
Prof. Philip Goulder (PG)
Dr. Matthew Snape (MS)
Sabrina Harris (minutes)
Chris Green (CG) Student Representative

1. Apologies:
Alex Holmes (AH)
2. Director of Graduate Studies Report and Graduate Studies Committee items

- (i) AP advised that a replacement Graduate Studies Representative needs to be sought.
- (ii) AP thanked the Department for supporting the social night/new DPhil students. The night was very successful and it is hoped that future events will be planned (possibly on a termly basis) which will encourage more students to attend.
- (iii) AP suggested that Megan Whitley should be invited to the Faculty Meetings as the Graduate Studies Administrator.
- (iv) AP expressed concern over the number of DPhil spaces available, although the Division do not appear to see this as an issue. AP explained that 65 places failed to be filled last year, which is embarrassing; if spaces are available we should be actively encouraging students to apply.
- (v) AP explained that bursaries are agreed for 2 students, but that funding from elsewhere/other sources is not currently possible. PS explained that the Department have provided bridging funding in the past and that this may be an option if required. As there are still queries over what funding/bursaries are available in addition to the 2 offered by the Department AP suggested that it would be appropriate to have a representative from the Faculty attend the Divisional Graduate Studies Meetings.
- (vi) ACF Report: MS suggested that there should be a separate agenda item in which to discuss the ACF updates in future. A new ACF will be starting in January.

3. Minutes of meeting 23rd May 2014

Errors noted:

2(i) both applicants are funded.

2(ii) increase in the Department's places for EU/UK through the Divisional funding competition.

4. Matters Arising and action points from meeting 23rd May 2014

None

5. University Research Lecturers and Honorary Senior Clinical Lecturers

- (i) GH explained that he has not been approached with any issues regarding access to the corridor for Honorary Senior Lecturers.
- (ii) MS explained that Shiraz has been unsuccessful for WT funding. He is already currently working as a ST4 and will reapply. AP and MS will provide trial run of interview.
- (iii) GH explained that he would like to offer Anindita Roy a position in Oxford. She is currently based in Paediatric Haematology at Imperial with her research focused on ALL. She has a Clinician Scientist Award based on a 2+2 offer. Her clinical component is based at GOS working on ALL, but the idea is to bridge between GOS and Oxford. There is no time to offer a clinical component in Oxford, but she would be academically active and happy to offer teaching. Georgina Hall is very supportive of this.

6. Financial Report

- (i) GH explained that the Department is running well and the figures are currently better than the budget reflects. GH to clarify with AH whether the current figures include the 3 Clinical Lecturers posts and the FACS Server contract.

7. Departmental Website

- (i) Recruitment of a Communications Officer is now underway. This post will take responsibility for the website once in post. GH asked everyone to ensure that they continuously feed information through to ensure the website is kept updated, this includes papers, prizes, talks etc.
- (ii) GH reported that AH is currently looking into ways to ensure that Open Access Publications are included on the website. It was suggested that money should be sought when applying for grants to ensure this is covered.
- (iii) AP queried whether there are security issues the Department need to be concerned about. GH explained that this is a Divisional issue rather than departmental.

8. Timing of future committee meetings

- (i) The Faculty unanimously agreed that the timings of the meetings should be altered to allow everyone to attend. It was suggested that a Thursday midday meeting would work well for future meetings. The Faculty would also like the meetings organised and booked at the start of each year.

9. Any other business

AP expressed concern that the Department have missed opportunities to celebrate achievements. It was suggested that an event should be organised for early in the New Year. A better strategy for communicating achievements is needed.

RS suggested that the Newsletter which contains all of the information about achievements etc should be emailed out from GH email account as this may make more of an impact and be read by members of the Department.

The Away Day was briefly discussed. The Faculty agreed that the science part should not be dumbed down and suggested that this should be kept separate to a Departmental Away Day. PS suggested that a walk along the Ridgeway followed by a Garden Party at his home may be an option.

REF results are due on 18th December, GH will ensure these are fed back the Faculty as soon as possible after this date.

There was a brief discussion concerning space, PS explained that we own space in the Teaching Suite and if necessary should start to use this if required.