

Department of Paediatrics Data Collection Working Group Terms of Reference

Purpose

The overall aim of the Data Collection Working Group is to support change and ongoing work on equalities within the Department of Paediatrics.

The Data Collection Working Group one of four sub-committees of the Equality and Diversity Committee (E&D). Initially, three sub-committees were set-up in February 2020 to ensure that the key objectives of the E&D Committee are met and to address particular areas of focus for the Department. The Data Collection Working Group was established in Autumn 2022 to further these goals.

The Chair of the sub-committees are members of and report to the E&D Committee. The E&D Committee makes recommendations to the Management Committee.

Scope

The Data Collection Working Group's scope includes (but is not limited to):

- Establishing guidelines and methodologies for data collection – both within the department and externally - as part of the Department's Athena Swan Gold application
- Making historic data available to departmental committees to assist them with decision-making

Meetings

The Working Group meets four times a year for a one-hour meeting. During this time, we discuss progress on data collection, present findings, and review methodologies.

Members

The Committee should have members from a range of groups in the Department,. There should also be someone who is able to provide administrative support.

Current members:

Stephanie McClain (Chair)

Katherine Corr

Sorcha Edmiston

Ben Gregorio

Shaka Obhiozele

Rebecca Slater

Merryn Voysey

Charlotte Walber